

# REGISTRATION OF X-RAY MACHINES

If you are a new facility with new equipment, you must submit an **ARRA-4 Form** with the appropriate supplementary machine forms.

If you take any actions which change the basic original information on the **ARRA-4 Form** you must re-apply with the correct information. Examples requiring re-filing of the **ARRA-4 Form** include, new address, change of ownership or a name change.

It is possible to make changes to an existing registration by filing a machine form only such as the **ARRA-4X, ARRA-4IG or ARRA-4IR**. The expiration date will remain the same as that shown on the previous registration. If your registration is near expiration, submit the **ARRA-4 Form** with the supplementary machine forms and a new expiration date will be generated and applied to your amended registration.

The supplementary **ARRA-4X Machine Form** is for use with the following disciplines: Hospital, Medical, Mammography, Podiatry, Veterinarian, Dental, Educational and Chiropractic. The **ARRA-4IG** and **ARRA-4IR Forms** are classified for industrial and some educational use.

**NOTE: If you submit a single supplementary form for x-ray equipment change, please include identification of your facility.**

For further information refer to the instruction sheet under "FORMS."